## HARDEMAN R-10 SCHOOL DISTRICT 21051 HIGHWAY D

MARSHALL, MO 65340

660-837-3400

Application for a Support Staff Position

The Hardeman School District considers applicants for all positions without regard to race, color, creed, religion, sex, national origin, or disability. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquiries, complaints or concerns about pre-employment procedure or requirement, including completing this application, or about the District policy of non­discrimination, you may contact Kristy Forrester at 660-837-3400.

All applicants ar·e expected to answer all questions on this application. Answer "none" or "not applicable" where necessary.



Last Name First Name Middle Name Other names that may appear on your transcripts or records:

Social Security Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address City, State & Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Phone ( )

Permanent Address

Street City State Zip

Permanent Phone ( *)*

Date Available

Page 2

Position(s) for which you are applying:.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Educational Preparation:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | NAME& LOCATION | DA'IESOF ATTENDANCE | NAME OF DEGREE | MAJOR | OVERALL GPA |
| HIGH SCHOOL COLLEGES/ UNIVERSITIES |  | N/A | *N/A* | *N/A* | *N/A* |
|  |  |  |  |  |
|  |  |  |  |  |  |
|  |

References:

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | ADDRESS | PHONE | POSITION |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | . |
| .. |

Employment Questions:

. .

1. Have you ever been arrested for, or charged ·with or convicted of a felony or misdemeanor?

(Exclude traffic offenses: for which you were not sentenced to jail or for which the fine was less than$100.00) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Have you ever pleaded guilty or no contest to a felony or misdemeanor? (Exclude traffic offences for which you were not sentenced to jail or for which the fine was less than $100.00) \_\_\_\_\_\_\_\_\_\_\_\_\_
2. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Have you ever failed to be re-employed by an educational institution? \_\_\_\_\_\_\_\_\_\_\_

If the answer to any of the foregoing questions is “yes” please explain and use a separate sheet

if necessary:

Page 3

### READ CAREFULLY BEFORE SIGNING

 I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to registering and completing a fingerprint background check utilizing the

Missouri Automated Criminal History Site (MACHS), following the procedures given to me, upon my

employment by the District.

3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event that I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.

4. I understand that this application will be considered active through April 30th. I understand that if I wish my candidacy to remain open after that date, I must submit another application.

Signature Date